

ANNOUNCEMENT OF COVID – 19 PRECAUTION POLICY

According to the epidemic of COVID-19, the Company would like to inform you of our prevention policy with adhered to suggestion of Department of Disease Control, Ministry of Public Health for the upcoming Annual General Meeting 2020 as stated below:

1. Screening of the participant(s) by taking the temperature and observing by our staffs to indicating the participant(s) that is (are) in fever and/or respiratory symptoms before the meeting.
 - 1.1 In case of participant(s) has (have) one of the following symptoms including, but not limited to, fever, cough, sore throat, sneezing and runny nose, participant(s) would be **suspended meeting attendance**. Accordingly, participant(s) could grant the proxy to the independent director of the Company instead in order to vote on your behalf. The registration staff will facilitate the documents and stamp duty for your convenience.
 - 1.2 In case of participant(s) has (have) no mentioned symptoms, there would be an identification sticker-marked clearly before attending the meeting.
2. The Company will provide a handwashing point or alcohol gel adequately in the meeting place. Especially in areas with a lot of common uses such as meeting rooms, registration points, food and beverage service points, etc.
3. The Company will emphasize the venue's staffs to clean equipment and a lot of common uses areas with liquid detergent, cleanser and/or 70% alcohol regularly.
4. The Company will arrange the venue, meeting room, food and beverage service points to be spacious enough for avoiding of crowded.

To ensure the safety and preventing the epidemic of COVID-19 for participant of Annual General Meeting of Shareholders. Please strictly following the suggestion below:

- In case that the participant has symptoms of COVID-19 disease or any symptoms stated in 1.1) above, please refrain attending the meeting
- If the participants notice any other participants having fever, coughing sneezing or abnormal nasal discharge, please advise those participants to contact our staffs at registration point immediately.
- Participants should prepare your own hygienic mask and wearing for all the time of the meeting for your own safety and all of participants.
- Participants should wash your hands with soap and /or alcohol gel sufficiently and appropriately.