

DOCUMENTS AND EVIDENCE SHOWING THE RIGHT TO ATTEND
THE 40th ANNUAL GENERAL MEETING OF SHAREHOLDERS OF
THAI POLY ACRYLIC PUBLIC COMPANY LIMITED

Registration to attend the 40th Annual General Meeting of the Shareholders of Thai Poly Acrylic Public company Limited will begin at 08.00 a.m. via electronic means by relaying from Eastin Grand Hotel Sathorn, Ratchadamri Room, 12th Floor, 33/1 South Sathorn Road, Yannawa, Sathorn, Bangkok Metropolis 10120, Thailand as indicated in the invitation letter. For your convenience, kindly comply with the details and procedures for attending the 40th Annual General Meeting of Shareholders held via Electronic Meeting (e-AGM) as per attachment No. 11.

1. Personal attendance at a meeting

- 1.1 To register attendance to a shareholder's meeting, a shareholder must provide an original identification Card or an original government official identification card or an original passport (if the shareholder is a foreign national)
- 1.2 If there is a change in the name or the last name of any shareholder, such shareholder must provide evidence in relation to that change.

2. Appointment of the proxy holder

- 2.1 A shareholder not able to attend the Meeting may appoint only one of other person or independent director as a proxy to attend and vote at the shareholder's meeting on behalf by using the attached proxy form as per Attachment No. 8.
- 2.2 A shareholder may express the intention to split his/her votes either to approve, disapprove or abstain by voting on each item on the agenda by specifying in the proxy form for the proxy holder.
- 2.3 A completed proxy form with the signature of the shareholder must be submitted to Chairman of the meeting and/or the authorized persons prior to the meeting. If there is any material amendment or correction to the proxy form, a shareholder must countersign such amendment or correction. The proxy form must be affixed with a stamp duty of Baht 20.
- 2.4 A proxy holder, should promptly register at the beginning of the registration period in order to allow sufficient time for inspection of the proxy form and the supporting documents.

Documents required to support the appointment of a proxy holder

1. If a shareholder is a natural person, the following documents are required to be produced to register attendance:
 - A valid certified copy of the identification card, or the government official identification card, or the driver license or the passport (if the shareholder is a foreigner) of the shareholder.

- When registering, a proxy holder must provide the valid original of his/her identification card, or government official identification card, or the driver license, or the original passport (if the proxy holder is a foreigner).
2. If a shareholder is a juristic person, the following procedures and documents are required to be produced to register attendance:
- A proxy form must be signed by an authorized person of the juristic person whose name is shown in the Affidavit of that juristic person, issued by the Ministry of Commerce, or by the relevant government authority, and bear a date within a 30 day period prior to the date of the shareholder's meeting. The proxy form of the juristic person (if any) should be sealed.
 - If the shareholder is a juristic person registered under Thai law, a copy of the Affidavit of that juristic person, issued by the Ministry of Commerce, or by the relevant government authority, bearing a date within a 30 day period prior to the date of the shareholders' meeting. The copy of the Affidavit must be certified as a true copy by the authorized person of that juristic person and bear the seal of the juristic person (if any).
 - If a shareholder is a foreign juristic person, an Affidavit of that juristic person, issued by the relevant government authority of the country where the juristic person is located. The Affidavit is required to be certified by a notary public or another authorized person and bearing a date within a three-month period prior to the date of the shareholder's meeting.
 - If a document is in a language other than English, an English translation certified as a true and correct translation by an authorized person of such juristic person.
 - When registering, a proxy holder must provide the valid original of his/her identification card, or government official identification card, or driver license or passport (if the proxy holder is a foreigner).

Remark: If the shareholder is appointing a proxy who is any individual/juristic person other than the company's independent director to attend the meeting, please attach the proxy form and the required supporting documents (a photograph may be taken and uploaded onto the system) and deliver the original proxy form and supporting documents to the company (Company Secretary) by **April, 14 2024 at 5.00 p.m.**

- A shareholder or proxy holder may register and submit the required documents or any other evidence for inspection prior to the meeting from **April 14, 2024 at 8:30 a.m.** and such shall be closed on **April 24, 2024** until the end of the meeting.

- The electronic conference system will be available on **April 24, 2024 at 8:00 a.m.** (2 hours before the opening of the meeting). Shareholders or proxy holders shall use the provided Username and Password and follow the instruction manual to access the system.